

## TOWN OF WETHERSFIELD

Approved

### Wethersfield Library Board Minutes (Motions and Notes) of April 28, 2015

**Members present:** Joe Aguiar, Dorene Ciarcia, Martha Conneely, Peter Denegre, George Kelly, Terry Santapaola

**Members excused:** Mary Frazeur, Laila Mandour, Hannah Granfield

**Others:** Brook Berry, Library Director  
Carolyn Vallieres, Friends of Wethersfield Library  
Jeff Kotkin, Town Council Liaison

CALL TO ORDER: Chairman Dorene Ciarcia called the meeting to order at 7:04 p.m.

#### PUBLIC COMMENT:

None

#### ADDITIONS TO THE AGENDA

None

#### FRIENDS OF THE LIBRARY:

Carolyn reported that the Friends cleared approximately \$6,500 on the Book Sale, and briefly summarized the status of their accounts.

The Friends disposed of all the books and will now be able to determine the exact number of donations over the next six months.

The Friends are actively exploring other possibilities for fund raising. A fund raising reception is being planned for the Thursday night before the November book sale.

Carolyn will receive an individual achievement award at the Annual Meeting of the Friends of Connecticut Libraries to be held June 13 at Middlesex Community College.

#### COUNCIL LIAISON

Jeff Kotkin gave an overview of the budget process. The vote on adopting the budget is scheduled for May 7. He congratulated Brook and the Board on their efforts with the Library budget, and also on obtaining approval of the initial \$25,000 funding for architectural services under the capital improvement program.

### LIBRARY BOARD CHAIRMAN

Dorene also discussed the budget process, and the presentation Brook gave at the Town Council's recent budget workshop.

Dorene reiterated that the Board intends to begin collaborating with the Friends on fund raising.

Pam Kelly will be retiring soon. Consistent with Pam's wishes, formal recognition of her service will be limited. Dorene will deliver a letter of thanks and appreciation from the Board, citing in particular Pam's role as Acting Director last summer. Pam's position will be posted soon and Brook has put together an outside panel to interview candidates. The hope is to have the new person on board by the time school starts in the fall.

### DIRECTOR'S REPORT

Brook reported that March was a busy month, with a 4% increase in circulation over last year. Activities included the Family Place Read and Grow Workshop and Project Create. The Poetry and Art Slam with Wethersfield High School students was well attended. Visits by third and seventh grade classes will take place in May.

The Library will have a presence at the Town fireworks at the Cove in May

### COMMITTEE REPORTS

Dorene reported that the Outreach Committee will be meeting with the Friends to discuss fundraising, and the Finance Committee will reconvene in the near future.

### APPROVAL OF THE MINUTES

This item was deferred pending the arrival of additional members who were present at the March meeting. Joe Aguilar voted to approve the minutes of the March 24, 2015 meeting. George Kelly seconded. Joe, George and Dorene voted in favor. Martha, Peter and Terry abstained.

### ADJOURNMENT

Peter Delnegre moved to adjourn. Joe Aguiar seconded. All voted in favor. The meeting adjourned at 7:44 p.m.

Respectfully submitted,  
George Kelly, Secretary.