



# Wethersfield Library

The Wethersfield Library announces openings for the following position

## *Part Time Library Page*

<b>Reports to:</b>	Public Services Manager
<b>Schedule:</b>	Must be flexible to include evenings and weekends
<b>FLSA:</b>	Non-exempt
<b>Status:</b>	Part-time (Hourly – up to a maximum of 19 hours per week)
<b>Hourly Rate:</b>	\$16.35
<b>Benefits:</b>	Sick leave is provided consistent with State of Connecticut Regulations. There are no other benefits associated with this hourly position.
<b>Union/Non-Union:</b>	Non-Union
<b>Posting Date:</b>	Wednesday April 9, 2025
<b>Closing Date:</b>	Wednesday May 7, 2025

As a part time Library Page you will work with a team of staff to provide outstanding service to the community of Wethersfield. We are looking for someone who is customer focused, detailed oriented, collaborative, and helps ensure the delivery of quality results.

Examples of duties include: perform physically demanding work; accurately sort, organize, and shelve print and non-print materials by alphabetical, numerical, alphanumeric, and topical order in a timely manner; provide directional information to patrons; assist in keeping all areas of the library in a clean, neat, and orderly condition; assist in program setup and take down; straighten and clean materials, furniture, fixtures, equipment, and toys; perform other duties as required or other tasks/assignments as necessary.

This position requires: high school diploma or equivalent or currently enrolled in high school or equivalent; minimum of 16 years of age at time of hire; ability to push, pull, and lift an object that weighs up to 30 pounds; ability to push, pull, maneuver, and steer fully loaded book trucks which can hold objects, boxes, or materials up to 100 pounds; ability to alphabetize items and order items numerically; ability to read and write in English; ability to work with fine detail; schedule must be flexible to include evenings and weekends. Examples of preferred qualifications include: previous experience working or volunteering with the general public; previous experience working or volunteering in a library setting.

Visit <https://www.wethersfieldlibrary.org/job-openings/> for complete job description.

A completed application may be delivered to the Wethersfield Library or mailed to:  
515 Silas Deane Highway, Wethersfield, Connecticut 06109; or emailed to: [jobs@wethersfieldlibrary.org](mailto:jobs@wethersfieldlibrary.org).

**Closing date: Wednesday May 7, 2025.**

**Only selected candidates will be contacted to proceed through the recruitment process.  
No phone calls or other inquiries please.**

Successful candidates must pass a written exam, and/or practical exam, and/or interview process prior to employment. In addition, successful candidate must also pass pre-employment physical, drug testing, and background check prior to employment.

The Town of Wethersfield is an Equal Opportunity/Affirmative Action employer.